



State Council on Developmental Disabilities

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MEMORANDUM

Date: December 2014
To: Non-Agency Members, State Council on Developmental Disabilities
From: SCDD Management
Subject: Facilitation/Attendant Policy and Materials

The following materials provide information on Council reimbursement for facilitation or attendant services that you may need in order to carry out your duties on behalf of the Council.

As explained in the attached policy, the Council will reimburse for expenses as allowed by the State of California rules. Individuals providing services that are reimbursable under this policy are independent contractors under the supervision of the individual Council member and are not employees of the Council.

A Council member receiving facilitation or attendant services to be reimbursed by the Council must submit a completed Support Services Expense Claim (attached). On this claim form, the Council member must certify that services were actually received and were essential to the performance of the Council member's duties.

"The Council advocates, promotes & implements policies and practices that achieve self-determination, independence, productivity & inclusion in all aspects of community life for Californians with developmental disabilities and their families."